

28<sup>th</sup> March 2025

Dear Parents /Carers,

In readiness for the closure of ParentPay and our move to Arbor Pay which begins 01.04.25, this is a gentle reminder to everyone in school of guidelines for school meals at Saltergate Schools.

A school dinner can only be provided if payment is received **in advance**. The school is not obliged to provide a school dinner to your child when payment is not forthcoming, or where official approval for Free School Meals has not been received.

We understand that circumstances do arise which may affect a Parent/Carer's ability to make payments. Please do contact us if this is the case, as we will try to support families who are currently facing financial difficulties and which are affecting their ability to pay for lunches.

If you think you may be entitled to Free School Meals, please complete the online registration as soon as possible: [Synergy - Enquiry \(northyorks.gov.uk\)](http://Synergy-Enquiry(northyorks.gov.uk)) or contact the school office who can help you with the application process.

This upcoming term starts on Tuesday 22nd April 2025 and the cost for the half term is £67.16 which is payable through Arbor. You can of course pay for meals daily £2.92 or weekly £14.60 but you must pay for these in advance of your child ordering their meal.

If payment is not received in advance, your child will need a packed lunch to be provided from home.

Thank you for support in this matter.



Jo Hall  
Headteacher